

# Policies

## T8 Clinical Rotations

These clinical rotations are required for all Summer '04 T8 interns. Students must attend three chiropractic rotations and three InterDisciplinary Program sites. These rotations add approximately 15-17 hours to the minimum 289 clinical hours already required (for a combined total of 300 hours).

1. Students are expected to schedule these rotations outside of clinic times and class times. If the rotation conflicts with regularly scheduled clinic hours, interns must notify their primary clinic supervisor of the conflict and arrange to make-up these hours, if needed, to meet the 300 required hours.
2. Students will have until **April 20<sup>th</sup>** to reschedule appointments before we notify the CBI and IDP sites. It is also possible to reschedule if conflicts arise during the term.
3. If students cannot fulfill the commitment to their scheduled rotation time, they must cancel more than 24 hours in advance. If the cancellation is less than 24 hours, the student must notify both the clinic rotation site and the Department of Clinical Education (DCE).
4. The intern will lose 1:1 TAC time \* in the following situations:
  - a. failure to attend a scheduled rotation,
  - b. failure to notify both the site and the DCE of a cancellation, and
  - c. failure to notify more than 24 hours in advance.
5. If a student incurs a medical emergency that prevents them from attending a scheduled clinical rotation, the student must submit written documentation verifying the medical emergency to the Department of Clinical Education. Written documentation must be submitted within 3 business days of returning to school following the medical emergency. Submission of valid documentation will result in no loss of TAC time.

\*This means if a three-hour clinic rotation is missed, the intern would have 3 hours of TAC time deducted.

### Clinical Rotations (CBI/IDP) Agreement

I have read and agree to abide by these policies.

I will receive a signed copy of these policies during T8 Orientation.

Intern name (Please print) \_\_\_\_\_

Intern signature \_\_\_\_\_ Date \_\_\_\_\_

Phone Number \_\_\_\_\_