

# Preceptorship Activity Log

Extern \_\_\_\_\_

Doctor \_\_\_\_\_

Term / Year \_\_\_\_\_

This information is invaluable in evaluating your externship site. Please complete this form and hand it in with your end of term evaluation. In the boxes on the left, note the percent of time spent in these 5 major areas. **Please note:** The percentages should total **100%**.

%	Percent of time working directly with the Preceptor doctor and / or other DCs in the office
	Including:      ⇨ observation
	⇨ interacting with doctor and patient
	⇨ adjusting patients
	⇨ adjusting doctor and office staff

%	Percent of time engaged in patient education / marketing
	Including:      ⇨ participating in in-house educational programs
	⇨ developing educational materials
	⇨ giving talks in the community
	⇨ participating in spinal screens

%	Percent of time working with CAs in the office
	Including:      ⇨ front desk (scheduling, phone)
	⇨ doing insurance / billing / computer work
	⇨ preparing correspondence (narratives, letter)
	⇨ cleaning (tables, furniture, x-ray processor)

%	Percent of time performing patient work-up
	Including:      ⇨ performing histories
	⇨ performing examinations
	⇨ performing x-rays

%	Providing therapies independently
	Including:      ⇨ Attended (US, STM, TPT)
	⇨ Unattended (MHP, traction, electrical)
	⇨ Rehabilitative exercises

Did you meet with your doctor on a weekly basis?    Yes / No                      If yes, how long did you meet? \_\_\_\_\_

Please estimate the number of adjustments did you were able to perform: \_\_\_\_\_

Thank you!

# PRECEPTOR EXPERIENCE EVALUATION

Preceptor Doctor's Name \_\_\_\_\_

Term (circle one):    Fall    Summer    Winter    Year: \_\_\_\_\_

		Strongly Agree	Agree	No opinion	Disagree	Strongly Disagree
1.	I am generally satisfied with my externship experience.	1	2	3	4	5
<i>Comments:</i>						
_____						
2.	I feel that, with the charting and record keeping skills I learned at my preceptor's clinic, I could support my patient care decisions if challenged to do so in an administrative/legal hearings	1	2	3	4	5
<i>Comments:</i>						
_____						
3.	While in my preceptor's clinic, I treated and observed a broad range of patient problems; enough to adequately prepare me for my professional practice.	1	2	3	4	5
<i>Comments:</i>						
_____						
4.	I feel I have gained adequate competence in examining patients through my externship experience.	1	2	3	4	5
<i>Comments:</i>						
_____						
5.	My clinical decision-making ability has improved while in the preceptor's clinic.	1	2	3	4	5
<i>Comments:</i>						
_____						
6.	Because of the experience I gained in the preceptor's clinic I feel more confident now in managing patient care.	1	2	3	4	5
<i>Comments:</i>						
_____						
7.	My skill in taking and interpreting x-rays improved during my externship clinic experience.	1	2	3	4	5

**Comments:**

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8. I feel that my skills in spinal adjusting have improved during my externship clinic experience. 1 2 3 4 5

**Comments:**

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9. I had adequate opportunities to observe the preceptor perform exam procedures for a wide variety of patients. 1 2 3 4 5

**Comments:**

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10. From the experience gained during my externship, I am satisfied with my ability to educate patients regarding their musculoskeletal health care problems and treatment needs. 1 2 3 4 5

**Comments:**

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11. As a result of my externship clinic training, I have learned a considerable amount about being a chiropractic physician. 1 2 3 4 5

**Comments:**

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12. The preceptor's clinic was an efficient, modern, up-to-date environment representing state of the art health care. 1 2 3 4 5

**Comments:**

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13. The experience I received in the preceptor's clinic provided me with adequate knowledge of business office procedures and forms such as telephone protocol, scheduling, timely insurance reporting and billing. 1 2 3 4 5

**Comments:**

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14. My preceptor provided me with sufficient orientation, supervision, and guidance to help me meet my learning objectives 1 2 3 4 5

**Comments:**

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15. I would recommend this Preceptor/ Office to future T-10 Externs 1 2 3 4 5

**Comments:**

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16. I found the T-10 Marketing assignment to be a helpful exercise at this stage of my education. (Please note suggestions you have for alternative topics you feel would have been more helpful.) 1 2 3 4 5

**Comments:**

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17. The staff in the Office of Clinical Education was responsive to my needs for information and direction. 1 2 3 4 5

**Comments:**

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18. The three most important things I learned in my externship were:  
1.  
2.  
3.

19. Please estimate the percentage of time devoted to  
A. Development of professional clinical skills \_\_\_\_\_  
B. / Outreach Office management / Insurance / Reports \_\_\_\_\_  
C. Marketing \_\_\_\_\_

Please offer at least one recommendation that could lead to improvement of the externship experience. \_\_\_\_\_

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Additional comments \_\_\_\_\_

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