

## Fall 2008 T-10 Packet: A List of Frequently Asked Questions

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### *Can I leave my preceptorship site after I have completed the 300 hours required for graduation?*

NO. In order for the Registrar to verify that you are a full time student, you must be in the preceptor's office through the last week of the term (i.e. you must account for your time on your MSRs). If you leave earlier than the time specified, your full-time status will be in jeopardy. Of the 300 hours required, 30 are TAC hours you may arrange to use with your preceptor.

### *What should I do if I want to stay in my preceptor's office after graduation?*

Some states (including Minnesota) administer a **postgraduate preceptorship program** for individuals who have graduated, but are not yet licensed. Other states allow NWHSU to administer such a program for them (we currently work with Iowa, Utah, and Wisconsin). Contact the State Board of Examiners in your state or call Clinical Education.

### *I'm only doing exams and PT. How can I make this experience more satisfying?*

Have a meeting with your preceptor. Show him/her the items in the course objectives that you still need to complete. Use the Learning Agreement Plan to schedule when you will focus on each area. Be assertive. This is **YOUR** preceptorship!

### *How should I fill out my MSRs?*

As in T-8 and T-9, fill in the dates and times you are present in clinic. Next to each day, fill in the number of Adjustments per day (this is for a statistical purpose only; there is no requirement in T-10). Your preceptor will need to sign-off each day, as well. Fax or mail it to Clinical Education at the end of each month so we may track your progress and approve you for graduation. Your final MSR (for the month of November) needs to be received by Clinical Education no later than Monday, November 10, 2008. For the week of November 10 through November 13 you will need to fill in your *projected* schedule and the number of patients you anticipate seeing that week before faxing the MSR. MSRs must be received on a timely basis, **or you jeopardize your opportunity to receive your diploma and/or transcripts on time.**

### *What should I do if I am having problems with my preceptorship?*

Some of the most difficult skills to master have to do with negotiation and problem resolution. It is vital for you to learn how to communicate assertively and respectfully with your preceptor when your needs are not being met. If you are experiencing significant difficulties, please contact me and I will work with you. The school will not approve a change in Preceptorship sites unless a significant effort has been made to resolve the problems in the original site.

### *What if I don't have time to complete the T10 Assignment?*

A preceptorship requires both academic and clinical course work. In order to fulfill your T10 requirements and be "cleared" for graduation, we need to receive all of your academic assignments by the due dates. Assignments are due on September 5<sup>th</sup>, and September 19<sup>st</sup>. The final assignment is due BY FRIDAY, OCTOBER 10<sup>TH</sup>, 2008.

### *What should I do if my preceptor expects me to treat patients while s/he is out of the office?*

Treating patients without proper supervision will jeopardize the preceptor's license and *your* future license. If another doctor is present, s/he must be approved by NWCC to supervise you. **DO NOT TREAT PATIENTS WITHOUT AN APPROVED PRECEPTOR PRESENT IN THE OFFICE!**

### *Whom should I call about questions regarding graduation?*

**Lori Hanegraaf at 952-885-5405.**