

Revised
4/6/07

PRECEPTORSHIP PROGRAM

(CHIROPRACTIC PHYSICIAN'S ASSOCIATE PROGRAM - CPAP)

FACT SHEET: PLANNING AHEAD FOR FALL TERM – 2008

REGISTRATION FOR T-10: If you are doing a preceptorship with a field doctor, register for "Internship 6". If you are planning on remaining in a college clinic, or need to stay in your CBI site while completing your requirements for part or all of your final term, register for "Internship 5".

KEY DATES FOR THE TERM: Start date is Monday, August ~~10~~ 11, 2008
Last day in clinic is Thursday, November 13, 2008
Commencement Rehearsal is Friday, November 14, 2008
Commencement is Saturday, November 15, 2008

T10 REQUIREMENTS FOR GRADUATION: You must complete **300 hours** during the course of the term with a minimum weekly requirement of 25 hours to fulfill your NWCC requirements. You may count up to 30 hours of T.A.C. toward your 300 hours. There is also a written assignment that all T10s must complete, the details of which are outlined in the T10 Packet you will receive during T9 check-out.

DEADLINES: MAY 8, 2008* - If you are planning to go out of state, meet with Dr. Hvidsten for deadlines for specific states/provinces.
*Wisconsin Doctor Applications due May 8, 2008
MAY 27, 2008 – State Applications and Clinical Education Contracts for Wisconsin students are due
JUNE 26, 2008 – Doctor applications (new and updated) due (see above for Wisconsin).
JULY 10, 2008 - Internship 6 /contracts must be handed in to Clinical Education by this date (see above for Wisconsin)

Many states/provinces have their own application process with significantly earlier deadlines. Examples of some of these firm deadlines include. . . *Saskatchewan* - three months prior to the projected start of the preceptorship; *Wisconsin* – as specified above; *WI* allows no exceptions! *South Dakota* – very long. It is in your best interest to plan ahead and complete all college and state board applications as early as possible. ***If you do not meet the state/province's deadlines, you will not be able to do your preceptorship there!*** See the Dept. of Clinical Education for more information on the state(s) in which you may be interested.

REQUIREMENTS TO BECOME A PRECEPTOR: A preceptor and his/her associates must be licensed and in good standing with their State/Province's Board of Examiners, and have no past or present record of investigation or disciplinary action. A preceptor and his/her associates must have current Basic Life Support certification, have current minimum malpractice insurance of \$1,000,000/\$3,000,000, conduct practice in a manner consistent with NWCC's Health Care Model, and been licensed and in practice as a chiropractor in that state/province for a minimum of *five* years (In Minnesota it's *three* years). The doctor must have current application materials on file in Northwestern's Dept. of Clinical Education. The final decision to grant faculty status to a clinician is at the discretion of Northwestern.

PLANNING AHEAD . . . Postgraduate Preceptorship/Postceptorship/Proctorship: If you wish to continue practicing under the supervision of a preceptor after graduation and before you are licensed, you may only do so if your state allows for a postgraduate experience of some kind (there are about a dozen states that do!). Check this out in the Dept. of Clinical Education office in B-12.

HOW DOES ONE SET UP A PRECEPTORSHIP? It is your responsibility to set up a preceptorship that meets your needs and goals, and the Dept. of Clinical Education office has resources and advice that can help you in your search. We have about 750 files of doctors who have previously worked with our externs and also up-to-date information on the ever changing regulations for preceptorships in each state and province. You will need to set up a Northwestern contract with your Preceptor, and many states have their own application process to complete. Therefore . . .

See Dr. Hvidsten in Room B-12 to discuss your Preceptorship plans!