

University Assessment Committee
January 16, 2008
Cafeteria Conference Room

Members present: Noni Threinen (**Chair**), Mary Berg, Pat Casello, Don Eggebrecht, Edward Rygiel, Tom Braem, Nick Linde, Jane Richardson, Sher Demeter

Absent: Renee DeVries, Angela Haug

Review December 12, 2008 Meeting Minutes:

Motion to Approve (Richardson, Demeter)

Announcements

- Ms. Demeter met with Mark McKenzie to set up monthly meetings with MCAOM faculty to discuss assessment. They have implemented a plan of action for the future.
- Mr. Braem mentioned that at the School of Massage Therapy Curriculum meeting they spent a portion of the meeting discussing how assessment is going. Currently, they are looking for ways to improve and to ensure that assessment is part of the curriculum. Mr. Braem will make sure that assessment appears on the agenda for further curriculum meetings, which meet every Friday.
- Jane Richardson has nothing to report. The Moodle course shell has been created. Dr. Threinen asked Ms. Richardson to talk to BJ in IT to set up the topical areas within the outline.
- Dr. Eggebrecht found it difficult to map Chiropractic Board categories to NWHSU courses. The process will take more time.
- Dr. Threinen presented the Moodle course shell for the University Assessment Committee. Currently, it is set up to be arranged by topic. Dr. Threinen delineated its potential uses:
 1. Assessment Activities.
 2. Minutes.
 3. Agendas.
- Dr. Threinen said that the UAC Moodle shell will be open to all UAC members.
- Ms. Berg reported that the CBI and the CIEE has been completed via a cooperative effort between the Office of Institutional Effectiveness and Clinical Education.
- Ms. Casello currently has nothing to report.

Action Items

- Dr. Threinen suggested that the UAC members become familiar with the new UAC Moodle site and to feel free to add information as they see fit.
- Dr. Threinen will make sure that all the UAC members have access to the Moodle site.

The next meeting will be held on **Wednesday, February 20, 2008** from **noon-1pm** in the Fetzer Board Room.

Minutes submitted by: Angela Haug

Approved by: _____
Noni Threinen, D.C., M.S., Chair
University Assessment Committee