

**Assessment Committee  
February 20, 2008  
Fetzer Boardroom**

**Members present:** Noni Threinen (**Chair**), Mary Berg, Edward Rygiel, Tom Braem, Angela Haug, Nick Linde, Jane Richardson, Cathy Wigstrom

**Absent:** Sher Demeter, Don Eggebrecht, Pat Casello, Renee DeVries

**Review January 16, 2008 Meeting Minutes:**

*Motion to Approve* (Berg, Richardson)

**Announcements**

- Dr. Threinen announced that Cathy Wigstrom, the new chiropractic assessment coordinator, is the newest member of the UAC.

**Assessing Your Assessment Plan: 14 Questions to Ask Handout**

- Dr. Threinen handed out information on a presentation given by Susan Hatfield at the 2007 HLC Annual Meeting.

**Discussion:**

*Question:* Why are we doing assessment?

*Responses:*

- We want to know if students are learning what we want them to learn.
- From the prospective students' perspective the learning outcomes of a program are important to evaluate in order to make an informed decision about which college to attend.
- With aggregate results from assessment, programs can create program benchmarks. If students drop below this level, the program's curriculum may need to be adapted.

*Question:* Who is responsible for assessment?

*Responses:*

- Faculty and Curriculum Committees are responsible.
- Each program needs to look at the 8 University Learning Outcomes and create program level outcomes.
- With the DA, Cathy Wigstrom mentioned that all examiners need to have standardized training to help eliminate subjective results.
- In the Chiropractic program, not all courses are evaluated.
- Dr. Threinen thought that all courses in the MCAOM program were evaluated electronically.
- All programs could be evaluated electronically utilizing surveymonkey and eNorthwestern or Moodle.

### Faculty Development Day

- Dr. Threinen asked the UAC if they think it would be helpful to have another Faculty Development Day that addressed learning objectives.
- A candidate for the seminar in April could be Susan Hatfield.
- Some members agreed that this would be a good idea; others disagreed.

### Action Items

- Angela will send Tom Braem the web site address for the University Learning Outcomes.
- Angela will make sure to give Cathy Wigstrom access to Moodle.
- Dr. Threinen will send out the Chiropractic Assessment Plan to the members via email to get their feedback.

The next meeting will be held on **March 12th** from **noon-1pm** in the Large Faculty Conference Room.

Minutes submitted by: Angela Haug

Approved by: \_\_\_\_\_  
Noni Threinen, D.C., M.S., Chair  
University Assessment Committee