

University Assessment Committee Minutes
October 10, 2007

Present: Dr. Noni Threinen, Mary Berg, Pat Casello, Dr. Renee DeVries, Dr. Don Eggebrecht, Tom Braem (represented by Dr. Dale Healey), Jane Richardson, Sher Demeter, Edward Rygiel, Angela Haug

Motion to Approve September 19, 2007 minutes (Eggebrecht, Berg)

University Learning Outcomes

- The recommendation to include the eight University Learning Outcomes on the MOODLE syllabi template was brought to the Academic Council.
- The Academic Council agreed that it was not right to remove the learning outcomes from the syllabi without consulting with the UAC.
- All eight learning outcomes will be included on the syllabi template with a link to take those seeking further information to the assessment website, where a full description of the eight generic learning outcomes will be provided.
- Each professor will be asked to delineate on their class syllabus which learning outcome or outcomes will be addressed in the class.

Annual Assessment Report

- All members of the UAC approved the report via email.

Email from Dr. Chuck Sawyer

- The last NCA accreditation site visit identified the need to focus on the University Assessment Program; therefore, it is essential to look at the way in which NWHSU is assessing its curriculum and document where we are to continue closing the loops.
- Each program dean is being asked to assess its current curriculum and provide an updated timeline for their assessment plans for this academic year.
- Within the Chiropractic program, one way to show that loops have been closed is to look at all the changes that have taken place and to say what prompted those changes.
- The DA, which is housed in Clinical Education, in conjunction with the Office of Institutional Effectiveness, did a report in 2005-2006 and 2006-2007. That assessment has moved forward, which might be a closed loop.
- The School of Massage and MCAOM have had a lot of curriculum changes.
- Each program provides annual assessment reports, which show changes that have been made.

Action Items

- Dr. DeVries plans to email Dr. Bartlett to try to initiate a Chiropractic Assessment Committee meeting.

- Angela will send Tom Braem the meeting schedule.
- All UAC members need to work on a list of items that have been changed within their respective programs and give a reason for that change.

Next Meeting Time

- Wednesday, November 14th, noon-1:00pm in the Cafeteria Conference Room.

Minutes submitted by Angela Haug

Approved by: _____
Noni Threinen, D.C., Chair
University Assessment Committee