

**University Assessment Committee
December 12, 2007**

Members present: Noni Threinen (**Chair**), Mary Berg, Pat Casello, Renee DeVries, Don Eggebrecht, , Tom Braem, Angela Haug, Nick Linde, Jane Richardson, Sher Demeter

Absent: Edward Rygiel

Review (October 10, 2007) Meeting Minutes:

Motion to Approve (Berg, Demeter)

Annual Program Assessment Reports

- Dr. Threinen reminded the committee that the Annual Program Assessment Reports are due in March 2008. The process for the assessment report is first to plan and then report on the progress of that plan. NWHSU has fallen short in this area. As NWHSU looks towards the future, it is necessary to implement and retain a strong assessment program.
- Dr. Threinen asked the Assessment Committee for feedback regarding the template that each program is currently required to fill out. Dr. Threinen wanted to know if the committee felt that it was ok if those utilizing the existing template re-ordered the sections in the plan to fit their needs.
- The committee members agreed that as long as the requested information was provided that they would be flexible with the format in which it was received.

Discussion about Assessment:

- Personal Response Technology is a learning tool that has not been assessed. This could be an area to address.
- Dr. DeVries mentioned that she recently utilized the Personal Response Technology to create a Jeopardy Review for one of her tests. Dr. DeVries would be willing to share this process in a Brown Bag.
- Using Moodle as a learning tool should also be assessed.
- Dr. Threinen asked the committee how these steps at a course level can be translated to the program level.
- Dr. DeVries could compare the outcomes from the same two courses: one that utilized the personal response technologies, and one that did not.
- Dr. DeVries has heard from the clinicians that students are performing better in terms of their x-ray knowledge. This information could be confirmed by looking at the CIEE and the CBI program evaluations.
- Dr. Threinen mentioned that Palmer Chiropractic College sets satisfactory levels for board scores on each section. If the scores drop below that level, curriculum changes are considered.

Action Items

- Dr. Eggebrecht will make a table that shows each of the board score sections and which classes in the NWCC curriculum line up with those sections.
- Once Dr. Eggebrecht has compiled the table, he will give it to Dr. Threinen.
- Dr. DeVries will assess her course content utilizing Personal Response Technology.
- Tom Braem will add implementation of the assessment program to the agenda for the next School of Massage Therapy Assessment Committee meeting.
- Mary Berg will work with the Office of Institutional Effectiveness to complete the CBI and CIEE report. Once this information has been gathered it could be given to the Curriculum Management Council (CMC).
- Dr. Threinen mentioned the idea of creating a Moodle Assessment course shell, which would be a place where all assessment information could be uploaded. Dr. Threinen could talk to Monika Rimple about creating this course shell.
- Sher Demeter will meet with the clinical faculty in the MCAOM program and discuss curriculum.
- Pat Casello will look at the Biomed piece of the MCAOM program and provide pre and post assessment of what they do.
- Jane Richardson will give approval of the Moodle shell once Dr. Threinen has Monika Rimple create it.
- Angela Haug will email the committee members to schedule the meetings for the Winter 2008 term.

Minutes submitted by: Angela Haug

Approved by: _____
Noni Threinen, D.C., M.S., Chair
University Assessment Committee