

# UAC Meeting Minutes

Wednesday, May 11, 2005

**In attendance:** Xianhui Yang, Kren McManus, Jane Richardson, Pat Casello, Noni Threinen, Mary Berg, Don Eggebrecht, Hannah Seoh

**Approval of last meeting's minutes:** were not available at this time and will take place at the next meeting

## Update on assessment tools in classes to date:

- Pat Casello was introduced to the group. She will be joining UAC for more representation. Pat attended the NCA/HCL Annual Meeting in Chicago last month.
- Don addressed the Muddiest Point which he has used 3 times in the term. He uses an outcome survey as part of the final exam- he adds a couple of questions regarding this tool. He currently has not assembled the data and written a summary of his findings. He stated that 50% of those cards returned had nothing written on them. A few students would write questions. A third of the students seemed to think that it helped.
- Kren stated that she used a small questionnaire or survey. She used it with the students who failed the first exam of the term. This term, she said she will be using it for all students and keeping it anonymous. Some of the questions she asked were:
  - How much time was devoted to studying?
  - When did the student study?
  - What resources did they study from?
- Kren wanted to find out if the class notes were too inclusive, that students were not using other resources. She wants to know the depth of the material and how to better prepare them for the exams. She talked about the concept of having students vocalize what they just learned, perhaps partnering up in class and reiterating to a classmate what was just taught to help instill it in their memory.
- Xianhui, Mary and Jane are not currently using any assessment techniques.
- Jane only teaches lab, not the lecture portion and the two don't always synchronize. Dr. Threinen would like something from the lab side of teaching too. There must be something we can find out to help out lab instructors. Is there a better what to get that?

Focus groups were mentioned as a way to get feedback after students have a few classes under their belt. This would be beneficial to find out what students think would have helped them to learn better and to find out what materials work together to produce the final result.

**Schedule for Faculty presentations:**

Feedback presentations were addressed- should they be Brown Bag presentations or Faculty Development seminars? Dr. Threinen would like to split up the group into a couple of sessions to present: Don, Kren and possibly Renee will be the first group of presenters. Mary, Pat and Jane will present in the fall term. The NCA/HLC meeting attendees will be presenting their findings too, possibly at the next Faculty Development seminar in August.

**Assessment Plan:**

Kren and Xianhui will be reviewing the Chiropractic Program 2005 Annual Assessment report using the evaluation rubric for annual plans and return the results and comments to Dr. Threinen by Wednesday, May 18, 2005.

**Assessment Culture Matrix:**

Our progress in developing a culture of assessment as an institution was given to the group to complete. This is to help us determine where NWHSU is as a school and to find out if assessment is making a difference. Members of the UAC are requested to complete these in order to be prepared to share their results at the next meeting.

**NEXT MEETING:** Thursday, May 26, 2005 at 8 a.m.