

Northwestern Health Sciences University  
ANNUAL SECURITY REPORT  
2007

*Northwestern Health Sciences University is committed to ensuring a safe environment for all students and employees by providing adequate and appropriate security services and establishing procedures for reporting crime on campus. However, a safe campus can only be achieved with the cooperation of all members of the campus community. Students and employees are encouraged to be aware of the safety issues on campus and to act to prevent and report illegal and inappropriate activities.*

**Campus Security**

Campus safety and security responsibilities are administered by the Physical Plant department under the Administrative Services division. The Vice President of Administrative Services is responsible for compliance with federal, state and local laws as well as university policies.

The Physical Plant department is responsible for maintaining university buildings and grounds with a concern for safety and security. Primary safety and security functions of the department include:

- \* routine security surveillance and safety inspections;
- \* investigation of reported incidents and suspicious activities;
- \* escort services
- \* monitoring building access; secure and unlock buildings according to schedule;
- \* monitoring the closed circuit television system;
- \* enforcement of campus parking regulations;
- \* maintaining the campus card access system;
- \* monitoring security, fire and building-mechanical alarm systems;
- \* removal of unauthorized persons from buildings and grounds of campus;
- \* contacting law enforcement agencies when required.

Employees of the Physical Plant department perform routine security functions Monday through Friday from 7 a.m. to 4 p.m. and emergency assistance is available through local police, fire or medical agencies. The university provides contract security personnel Monday through Friday from 4:00 p.m. to 11:00 p.m. and weekends from 7 a.m. to 11:00 p.m. Contract services for special events are made with off-duty police officers. Physical Plant and security personnel do not have police powers of arrest, but have the ability to detain individuals and make a citizen's arrest. All applicants for security or Physical Plant positions undergo a background check in compliance with Minnesota regulations.

**Escort service is available by calling extension 232.**

The Physical Plant department or security personnel are responsible for first response to all emergency situations until assistance is available by local police, fire or medical agencies.

## Campus Access

All areas of the main university campus are accessible during normal business hours Monday through Friday. Some areas of the campus such as the library, student lounge, and cafeteria are also accessible evenings and weekends. Outside doors to the campus are equipped with electronic card access control systems that keep a record of entrances and exits from the building. The campus building is accessible by card access only from 6:00 p.m. to 10:30 p.m. Monday through Friday and from 7 a.m. to 9:30 p.m. Saturday and Sunday. Surveillance camera systems operate 24 hours a day at key interior locations.

Off site clinics operated by the university are accessible during normal business hours Monday through Friday. Some of the clinics are on electronic alarm systems while closed.

## Crime Prevention

Crime prevention is shared responsibility of the university and members of the campus community. The university efforts are based on minimizing or eliminating criminal opportunities along with encouraging students and employees to be responsible for their own security and the security of others. Northwestern provides information regarding campus security, sexual harassment, substance abuse, and unacceptable behavior during new student orientations and through its student handbooks.

Students and employees are encouraged to:

- \* report all incidents or suspicious activities immediately
- \* lock your motor vehicle at all times
- \* protect your personal property when on campus
- \* use the correct size lock for lockers
- \* don't leave books, jewelry, wallets, keys backpacks or other valuable unattended
- \* don't leave valuables visible in motor vehicles
- \* don't leave purses unattended in unlocked desks
- \* don't leave valuables on a chair behind you while at a study carrel, in the library or computer lab

## Reporting Crimes on Campus

Students and employees of the university are encouraged to immediately report emergencies and criminal activities using the following guidelines:

1. Report any personal property loss to one of the following:

- **Physical Plant Director (extension 232)**
- **Vice President for Administrative Services (extension 414)**

2. Incidents that involve offensive or harassing behavior or a violation of the University's anti-drug and alcohol policies should be reported to one of the following:

- **Dean of Student Affairs (extension 381)**
- **Human Resources Director (extension 437)**

3. On campus incidents involving violence (including sexual assault) or injury should be reported immediately by contacting local law enforcement officials (9-911) and the Physical Plant department at extension 232.
4. University officials will assist victims of crime in notifying local law enforcement officials upon request.
5. When circumstances warrant, special security alerts will be distributed to students and employees using the campus e-mail system and/or postings.
6. An annual comprehensive security report is published in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The report is distributed to current students and employees and is available upon written request from the Student Affairs Office.

### **Crime Statistics**

Following is the statistical report of crimes occurring on the Northwestern Health Sciences University campus during 2007. The report includes the number of reports of crimes, not necessarily confirmed cases. Statistics include information reported to both university officials and local police for incidents occurring on campus and on public property adjacent to the campus (sidewalks, streets, etc.). Northwestern does not have any residence halls or non-campus property so all statistics are combined.

<b>2007</b>			<b>2006</b>		<b>2005</b>	
<b>Reported Crimes</b>	On campus	Public Property	On campus	Public Property	On campus	Public Property
Murder/Non-negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Sex Offenses	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0
Nonforcible Sex Offenses	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	2	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
<b>Arrests</b>	0	0	0	0	0	0
Liquor Violations	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Weapon Possessions	0	0	0	0	0	0
<b>Disciplinary referrals:</b>						
Liquor Violations	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Weapon Possessions	0	0	0	0	0	0
<b>Hate Crimes</b>	0	0	0	0	0	0