

Northwestern Health Sciences University
ANNUAL SECURITY REPORT
2011

Northwestern Health Sciences University is committed to ensuring a safe environment for all students and employees by providing adequate and appropriate security services and establishing procedures for reporting crime on campus. However, a safe campus can only be achieved with the cooperation of all members of the campus community. Students and employees are encouraged to be aware of the safety issues on campus and to act to prevent and report illegal and inappropriate activities.

Campus Safety

Northwestern Health Sciences University does not have a campus law enforcement or security staff. Campus safety and security responsibilities are administered by the Physical Plant department under the Administrative Services division. The Vice President of Administrative Services/CFO is responsible for compliance with federal, state and local laws as well as university policies. Although the Vice President of Administrative Services/CFO is responsible for campus safety and security programs, all University facilities are under the jurisdiction of the Bloomington, Burnsville and Woodbury Police Departments which are ultimately responsible for the safety of all persons within their jurisdictions.

The Physical Plant department is responsible for maintaining university owned buildings and grounds with a concern for safety and security. Primary safety and security functions of the department include:

- * routine security and safety inspections;
- * investigation of reported incidents and suspicious activities;
- * escort services for the main campus
- * monitoring main campus building access; secure and unlock main campus buildings according to schedule;
- * monitoring the closed circuit television system on the main campus;
- * enforcement of campus parking regulations;
- * maintaining the campus card access system for the main campus;
- * monitoring security, fire and building-mechanical alarm systems;
- * contacting law enforcement agencies when required.

Employees of the Physical Plant department perform routine safety functions on the main campus Monday through Friday from 7 a.m. to 4 p.m. and emergency assistance is available through local police, fire or medical agencies. The university provides contract security personnel on the main campus Monday through Friday from 4:00 p.m. to 11:00 p.m. and weekends from 7 a.m. to 11:00 p.m. Contract services for special events may be made with off-duty police officers. Physical Plant and security personnel do not have police powers or the authority to arrest individuals. All applicants for security or Physical Plant positions undergo a background check in compliance with Minnesota regulations.

Escort service is available by calling extension 232.

The Physical Plant department or security personnel are responsible for first response to all emergency situations until assistance is available by local police, fire or medical agencies. NWHSU maintains a close working relationship with the Bloomington Police Department, state and federal law enforcement agencies, and all appropriate elements of the criminal justice system.

Campus Access

All areas of the main university campus are accessible during normal business hours Monday through Friday. Some areas of the campus such as the library, student lounge, and cafeteria are also accessible evenings and weekends. Outside doors to the campus are equipped with electronic card access control systems that keep a record of entrances and exits from the building. The campus building is accessible by card access only from 6:00 p.m. to 10:30 p.m. Monday through Friday and from 7 a.m. to 9:30 p.m. Saturday and Sunday. Surveillance camera systems operate 24 hours a day at key interior locations. Off site clinics operated by the university are accessible during normal business hours Monday through Friday. Some of the clinics are on electronic alarm systems while closed.

Crime Prevention

Crime prevention is shared responsibility of the university and members of the campus community. The university efforts are based on minimizing or eliminating criminal opportunities along with encouraging students and employees to be responsible for their own security and the security of others. Northwestern provides information regarding campus security, sexual harassment, substance abuse, and unacceptable behavior during new student orientations and through its student handbooks.

Students and employees are encouraged to:

- * report all incidents or suspicious activities immediately
- * lock your motor vehicle at all times
- * protect your personal property when on campus
- * maintain custody of the keys and access cards which you have been provided, and report promptly the loss of any such keys or cards.
- * use the correct size lock for lockers
- * don't leave books, jewelry, wallets, keys backpacks or other valuable unattended
- * don't leave valuables visible in motor vehicles
- * don't leave purses unattended in unlocked desks
- * don't leave valuables on a chair behind you while at a study carrel, in the library or computer lab

Reporting Crimes on Campus

Students and employees of the university are encouraged to immediately report emergencies and criminal activities using the following guidelines:

1. If immediate danger to life or property exists, dial 911.

2. On campus incidents involving violence (including sexual assault) or injury should be reported immediately by contacting local law enforcement officials (911) and the Physical Plant department using the emergency extension 555. University officials will assist victims of crime in notifying local law enforcement officials upon request.
3. Report any personal property loss to one of the following:
 - Physical Plant Director (extension 232)
 - Vice President for Administrative Services (extension 462)
4. Incidents that involve offensive or harassing behavior or a violation of the University's anti-drug and alcohol policies should be reported to one of the following:
 - Dean of Student Affairs (extension 381)
 - Human Resources Director (extension 437)
5. When circumstances warrant, special security alerts will be distributed to students and employees using the campus e-mail system and/or postings.
6. An annual comprehensive security report is published in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The report is distributed to current students and employees and is available upon written request from the Student Affairs Office.

Information about Registered Sex Offenders

The Federal Campus Sex Crimes Prevention Act provides for the tracking of convicted, registered sex offenders who are enrolled as students, employed or volunteering on college campuses. Information regarding registered Level 3 sex offenders who may be on campus may be accessed from the Minnesota Dept. of Corrections website:
<http://www.doc.state.mn.us/level3/search.asp>

Drug Free Campus and Workplace

Northwestern Health Sciences University is committed to maintaining a workplace and campus that is free from the health and safety-related consequences of drug and alcohol use and abuse. The workplace and campus include all University premises where the activities of the University are conducted.

The unlawful manufacture, distribution, dispensation, possession, or use of any controlled substance or illegal drug is prohibited on campus, while on university business or as part of any of the university's activities. The unauthorized possession, use or distribution of alcohol on campus, while on University business or as part of any of the University's activities is prohibited. The workplace and campus are presumed to include all university premises where the activities of the university are conducted. Storing any unauthorized controlled substances, drug paraphernalia or alcohol in a locker, desk, university owned vehicle or other place on university owned or occupied premises is prohibited. At certain sanctioned University functions, alcoholic beverages may be allowed.

Those who violate the drug and alcohol use policy will be subject to disciplinary action up to and including dismissal. Employees and students who violate this policy may be referred for criminal prosecution. It is the responsibility of employees and students to know and comply with this policy. The use of controlled substances/illegal drugs or narcotics and the service of or selling of alcohol to those under 21 years of age are against the law. Many states will not grant license privileges to graduates convicted of a federal offense

Employees engaged in any federal grant or contract funded work must: (I) abide by the terms of this policy; and (II) notify the Human Resources Department of any criminal drug or alcohol conviction for a violation occurring on or off University premises while conducting University business. This notification must be made in writing no later than five (5) days after such conviction.

Members of the NWHSU community are encouraged to become familiar with the potentially harmful physiological and psychological effects of the use and abuse of alcohol and other drugs. In addition, individuals are expected to understand their legal obligations and responsibilities

See the Personnel Policy and Procedure Manual or the Student Handbook for complete information on the policy and educational programs for drug and alcohol abuse.

Responsibility for Compliance with Campus Security Act

The University President has overall responsibility for compliance with Title II of the Crime Awareness and Campus Security Act of 1990.

The Vice President for Administrative Services/CFO shall:

- Prepare, publish, and disseminate all required policy statements, operating procedures and reports as required by law.

- Supervise and oversee the execution of all established policies and procedures.

- Supervise and oversee the gathering and reporting of all statistics as required by law.

- Oversee the supervision of campus security and night watch programs.

- Provide timely warning to the NWHSU campus community of any occurrences of crimes listed in the section titled Reportable Offenses of this report.

- Assign primary responsibility to respond to and to take appropriate action on reports of criminal actions and other emergencies.

Crime Alerts

Crime Alerts, also known as “timely warnings,” are used to inform the campus community of security issues and campus crimes that, in the judgment of the Vice President of Administrative Services/CFO or their designee, constitute an ongoing or continuing threat. Crime alerts may be distributed selectively, to an effected group or area of campus, or to the entire campus as circumstances warrant. Crime Alerts may be distributed via e-mail, posted in near building entrances and/or posted on the University web site.

Notification of an Immediate Threat

If the Vice President of Administrative Services confirms that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the Northwestern community, the Vice President and members of the Crisis Management Team will collaborate to determine the content of the message and will use some or all of the systems described below to communicate the threat to the Northwestern community or to the appropriate segment of the community, if the threat is limited to a particular building or segment of the population. The Vice President and Crisis Management Team will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders (including, but not limited to: Vice President of Administrative Services, Crisis Management Team and/or local police, fire and emergency medical services), compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

In the event of a serious incident that poses an immediate threat to members of the Northwestern community, the University has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event of an immediate threat to the campus community. These methods of communication include network emails, emergency text messages that can be sent to a phone or PDA through NWHSU Alert, broadcast phone calls, 2 way radios and telephone calling trees.

Crime Statistics

Reportable Offenses

Under the federal “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act”, formerly the “Student Right to Know and Campus Security Act”, Northwestern Health Sciences University annually distributes statistics on the reported occurrences of the following offenses:

- A. Criminal Homicide including murder and non negligent manslaughter and negligent manslaughter;
- B. Robbery;
- C. Aggravated Assault;
- D. Forcible and Nonforcible Sex Offenses;
- E. Burglary;
- F. Motor Vehicle Theft;
- G. Arson;
- H. Arrests or persons referred for disciplinary action for liquor law violations, drug abuse violations, and illegal weapons possession.
- I. Hate crimes – criminal offenses (murder, non-negligent manslaughter, robbery, aggravated assault, forcible or non-forcible sex offenses, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation and destruction/damage/vandalism of property) committed against a person or property motivated, in whole or in part, by the offender’s bias. Bias is a preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation or ethnicity/national origin.

Report Categories

These offenses are reported according to their occurrence in the following location categories:

Campus - Buildings or property owned or controlled by Northwestern Health Sciences University within the same reasonably contiguous geographic area and used by the school in direct support of, or in a manner related to, NWHSU's educational purposes; and (2) buildings or property that are within or reasonably contiguous to the area identified in paragraph (1) of this definition, that are owned by NWHSU but controlled by another person, are frequently used by students, and support institutional purposes.

Public Property - All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus. Public property statistics are compiled and supplied by the City of Bloomington Police Department.

Sources of Data

Northwestern Health Sciences University relies on the City of Bloomington Police Department to provide statistics on crimes committed on campus, non-campus and public property as defined in the section of this report titled Report Categories.

Northwestern Health Sciences University also relies on crimes reported to "campus security authorities." Although every effort is made to avoid duplication between Police Department and campus security authority incidents, individual incidents may be reported multiple times within the same calendar year.

"Campus security authorities" include the Vice President for Administrative Services/CFO, as well as officials of NWHSU who have significant responsibility for student and campus activities including, but not limited to, student discipline and campus judicial proceedings.

Crime Statistics

Following is the statistical report of crimes occurring on the Northwestern Health Sciences University campus during 2010. The report includes the number of reports of crimes, not necessarily confirmed cases. Statistics include information reported to both university officials and local police for incidents occurring on campus and on public property adjacent to the campus (sidewalks, streets, etc.). Northwestern does not have any residence halls or non-campus property so all statistics are combined.

	2010		2009		2008	
REPORTED CRIMES	On Campus	Public Property	On Campus	Public Property	On Campus	Public Property
Murder/Non-negligent Manslaughter	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0
Sex Offenses: Forcible	0	0	0	0	0	0
Sex Offenses: Non-forcible	0	0	0	0	0	0

	2010		2009		2008	
REPORTED CRIMES	On Campus	Public Property	On Campus	Public Property	On Campus	Public Property
Aggravated Assault	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	1	0	1	0
Arson	0	0	0	0	0	0
ARRESTS						
Liquor Law Violations	0	0	0	1	0	0
Drug Abuse Violations	0	0	0	0	0	0
Illegal Weapons Possession	0	0	0	0	0	0
DISCIPLINARY REFERRALS						
Liquor Law Violations	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Illegal Weapons Possession	0	0	0	0	0	0
Hate Crimes	0	0	0	0	0	0

There were no reported hate crimes for 2008, 2009 or 2010.