Exhibitor Information

Conference and Exhibit Location
Northwestern Health Sciences University
2501 W 84th Street, Bloomington, MN 55431
(952) 885-5446 or (800) 888-4777 x446

Exhibit Set Up
Thursday, April 29, 2010
2 p.m. – 8 p.m.

Exhibit Hours
Friday, April 30, 2010
8:00 a.m. to 4:30 p.m.
Saturday, May 1, 2010
8:00 a.m. to 4:00 p.m.

Booth Removal
Sat, May 1, 2010
After last break – must be removed when conference adjourns

Booth Rental Includes
- 8 foot table with cloth
- Access to electrical outlet (bring own cords)
- Name badges
- Two chairs
- Wireless internet access
- Free tickets to lunch
- Nutrition breaks

Booth Rental Fee
$300

Sponsorship Opportunities
You company can be the sole sponsor of one of the summit’s functions. Receive special recognition by sponsoring a morning or afternoon break, lunch or the welcome reception. See the registration form for pricing options.

Shipping Information
You can ship up to 72 hours prior to the event.
Jenny Bell, Continuing Education
ATTN: 2010 Oncology Massage Summit
Northwestern Health Sciences University
2501 W 84th St, Bloomington, MN 55431
Include your company name on the box(es).

Hotel Reservations:
Hilton Minneapolis/Bloomington
3900 American Blvd, Bloomington, MN 55437
(952) 893-9500
Mention Northwestern for discounted room rate.

Security
Although security is on duty during the non-exhibit hours, it is expressly agreed that Northwestern shall not be liable for any loss of or damage to goods or property of any exhibitor, prior to, during or subsequent to the time of exhibition. Exhibitors are responsible for their property.

Policies
Presence at Northwestern Health Sciences University Continuing Education programs and/or provision of services at these programs does not imply our endorsement of exhibitor products and/or services.

Absolutely no selling, appearance of selling and/or endorsement of exhibitor products will be allowed within the classroom or from the podium.
Company Name: 

On-Site representative(s) (print clearly used for name tags): 

Product(s) Exhibiting: 

Address: 

City: State: Zip Code: 

Email: 

Phone: Cell: 

Booth Rental 
Exhibit spaces are $300 each. 
Additional tables are $40 each and must be ordered in advance. 

Sponsorship Opportunities 
Receive special recognition for your company. 

Morning Nutrition Breaks ($200 per day) 
Afternoon Nutrition Breaks ($200 per day) 
Lunch ($400 per day) 
Welcome Reception ($700) 

Total Amount: 

Payment 
Or checks made payable to “NWHSU” 

Credit card #: 
Address/zip: 
3-digit code: Exp Date: Signature: 

Cancellation policy: 
A $50 cancellation fee will be assessed after Apr 15, 2010. Northwestern reserves the right, with or without cause, to reassign, cancel or deny space at any time before the event. We also reserve the right to restrict an exhibit which in the judgments of the University or its partners is detrimental or detracts from the general order of the exhibits.