



## Collection 32

### **Name and Location of Repository:**

Northwestern Health Sciences University, Greenawalt Library. 2501 West 84<sup>th</sup> Street, Bloomington, MN 55431. 952-885-5419. library@nwhealth.edu

**Title:** NWHSU Office of Student Affairs Collection

**Dates:** 1989- *[open collection]*

**Extent:** 4 boxes, including one oversized box

**Name of Creator(s):** NWHSU Office of Student Affairs

### **Administrative History**

Northwestern College of Chiropractic was founded in 1941 in Minneapolis, MN, by John B. Wolfe, Sr., D.C., to teach the principles, philosophy, and practice of chiropractic. The school has been located at 608 Nicollet Avenue, Minneapolis, in 1941-1948; 2222 Park Avenue, Minneapolis, in 1949-1973; 1834 Mississippi River Boulevard, St. Paul, in 1974-1984; and 2501 West 84<sup>th</sup> Street, Bloomington, from 1985-present. Graduates receive a doctorate of chiropractic (D.C.) degree, and may also earn a bachelor's degree in human biology.

In 1999, NWCC merged with the Minnesota Institute of Acupuncture and Herbal Studies (MIAHS; founded in 1990 by Edith Davis, Lac, DiplAc), to form Northwestern Health Sciences University (NWHSU), located in Bloomington, MN. MIAHS then became the Minnesota College of Acupuncture and Oriental Medicine (MCAOM) within NWHSU, teaching acupuncture, Oriental medicine principles and practices, and Chinese herbal medicine. Graduates receive a master's degree in acupuncture (M.Ac.), a master's degree in Oriental medicine (M.Om.), or a graduate-level certificate in herbal medicine. MCAOM students may also earn a bachelor's degree in human biology.

The School of Massage Therapy was founded at NWHSU in 2000, teaching relaxation and clinical therapeutic massage. Graduates receive an undergraduate-level certificate in relaxation massage or therapeutic massage, or an associate of applied science degree (A.A.S.) in massage therapy.

The College of Undergraduate Health Sciences was established at NWHSU in 2011, teaching classes for a bachelor of science (B.S.) in human biology completion program, as well as for post-baccalaureate pre-health/pre-medicine students beginning in 2013. The three non-chiropractic colleges and schools were re-organized into the College of Health and Wellness in 2015, which also began offering a program in Applied Clinical Nutrition that year. Graduates from this program receive one or both graduate-level certificates in Nutrition Intervention in Health and Disease or in Health, Wellness, and Human Performance, or a master of health science degree (M.H.S.) in applied clinical nutrition.

According to NWHSU's University Accreditation webpage (last accessed December 19, 2016):

NWHSU is accredited by the Higher Learning Commission and is a member of the North Central Association of Colleges and Schools (NCA). The NCA was founded in 1895 as a membership organization

for educational institutions. The association is one of six regional institutional accrediting associations in the United States. Through its commissions, it accredits and grants membership to educational institutions in the 19-state North Central region. The Higher Learning Commission is recognized by the United States Secretary of Education and by the Council on Higher Education Accreditation. Accreditation was extended to Northwestern in 1988, and was renewed in 1993, 2001, and 2010.

Northwestern Health Sciences University is registered as a private institution with the Minnesota Office of Higher Education pursuant to sections 136A.61 to 136A.71. Registration is not an endorsement of the institution. Credits earned at the institution may not transfer to all other institutions.

The Minnesota Office of Higher Education has authorized us to award degrees in Minnesota, for the academic programs offered.

The Minnesota State Approving Agency for Veterans Education approves Northwestern Health Sciences University for veterans education benefits.

Northwestern Health Sciences University is a not-for-profit corporation under articles and bylaws registered with the Office of the Minnesota Secretary of State. The university is qualified as a 501(c)(3) tax-exempt organization with the Internal Revenue Services of the United States Department of Treasury. 501(c)(3) status is reserved for organizations operating for educational, religious or charitable purposes.

According to the College of Chiropractic Accreditation webpage (last accessed December 19, 2016):

The Doctor of Chiropractic program offered by the University is accredited by the Commission for Accreditation of the Council on Chiropractic Education (CCE). The Council on Chiropractic Education is recognized by the United States Secretary of Education as the official accrediting body for chiropractic education. Northwestern has been a member of CCE since the Commission's inception in 1965. Accreditation was extended to Northwestern in 1971, and renewed in 1974, 1978, 1982, 1985, 1991, 1998, 2005 and 2014. The next regularly scheduled comprehensive evaluation site visit is scheduled for Spring 2022.

According to the Acupuncture and Oriental Medicine Program Accreditation webpage (last accessed December 19, 2016):

The Master of Acupuncture and Master of Oriental Medicine programs offered by the University are accredited by the Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM), which is the accrediting agency recognized by the United States Secretary of Education for the approval of programs preparing acupuncture and Oriental medicine practitioners. Program accreditation was extended in 2005 and 2010.

According to the Applied Clinical Nutrition Program Accreditation webpage (last accessed December 19, 2016):

The University is approved by the Higher Learning Commission (HLC) of the North Central Association of Colleges and Schools (NCA) to offer the Master of Health Science (MHS) degree and certificate programs in Applied Clinical Nutrition. The NCA is an agency recognized by the United States Secretary of Education for the accreditation of institutions that award post-secondary certificates, post-secondary diplomas, and professional degrees.

According to the Massage Therapy Program Accreditation webpage (last accessed December 19, 2016):

Massage Therapy Certificate Program offered by the University is accredited by the Commission on Massage Therapy Accreditation (COMTA), which is an agency recognized by the United States Secretary of Education for the accreditation of institutions that award post-secondary certificates, post-secondary diplomas, and academic Associate degrees in the practice of massage therapy and bodywork. Program

accreditation was extended in 2014. The next program evaluation is scheduled for the 2017-2018 academic year.

The AAS [Associate of Applied Science in Massage Therapy] degree program is included in the University's [HLC] accreditation.

According to the Undergraduate Health Sciences Accreditation webpage (last accessed December 19, 2016):

The Bachelor of Science in Human Biology degree completion program is recognized as an accredited degree program by the Higher Learning Commission of the North Central Association.

NWHSU is governed by a Board of Trustees, made up of representatives from the academic, professional, and business communities. The university's senior leader is the president, Christopher Cassirer, Sc.D., M.P.H. Information on past presidents can be found in the finding aid for NWHSU Archives Collection #13 – NWHSU Presidents.

**Scope and Content:** The bulk of the collection at the time of processing (May 2018) consists of records for the chiropractic paraprofessional program, including planning materials, correspondence, notes, reports, and student records. These materials were in the archives by summer 2015, at which time they were arranged and foldered by former library technician Corinne Florin; no transfer documentation or information on provenance or original order exist. Larry Kuusisto was Dean of Student Affairs at the time of this program.

Also included in the collection are oversized plaques for teachers of the year for the various colleges and schools and for student leaders, which were transferred to the archives in February 2017, plus assorted realia created and distributed by the Office of Student Affairs, which have been collected by the archivist to add to the Collection.

**Conditions Governing Access:** Access to some materials is restricted; contact the archivist for more information or to request access to the collection

**Physical Access:** Materials are housed in archival storage and may require advance notice for access. Older materials have sustained some damage and should be used with caution.

**Conditions Governing Reproduction and Use:** Copyright to these materials remains with the University. The reproduction, broadcast, display, public presentation, and other uses in any means or format of materials protected by copyright, beyond that which is allowed by fair use, requires written permission of the University. The user is responsible for ensuring permissions have been attained as necessary.

*Preferred citation format:* [Title and date of item]. NWHSU Office of Student Affairs Collection, University Archives, Greenawalt Library, Northwestern Health Sciences University, Bloomington, MN.

**Languages and Scripts of Material:** English

**Other Finding Aids:** None

**Custodial History:** Most items were collected or created by the Office of Student Affairs and either donated directly to the archives or collected by Monica Howell (archivist) on behalf of the archives

**Immediate Source of Acquisition:** Plaques in Box 3 were transferred from the Office of Student Affairs; materials in Box 1 and 2 likely were transferred from the Office; other materials were collected and added by Monica Howell (archivist) on behalf of the archives

**Appraisal, Destruction, and Scheduling Information:** Collection will be reappraised in the 2021-2022 academic year.

**Accruals:** Likely to occur periodically

**Existence and Location of Copies:** Some materials are not originals so copies are likely to exist, though their location is unknown; other materials are originals and no copies are likely to exist

**Related Archival Materials:** Collection 14 – NWHSU Collection on University History

**Publication Note:** None

**System of Arrangement:** Materials in Series I are in alphabetical order by folder title. Other materials are not arranged physically.

**Box 1-2 – Series I: Records, Subseries 1: Chiropractic Paraprofessional Program, approx. 1995-2000**  
This subseries consists of records, reports, correspondence, notes, publications, and other materials related to Northwestern College of Chiropractic's short-lived chiropractic paraprofessional program.  
*Location:* MA.BS4.4

**Box 1**

*Folder 1:* CCE Task Force Sub-Committee on Paraprofessional Accreditation Background Information

*Folder 2:* CCP Budget Plan

*Folder 3:* Correspondence

*Folder 4:* Curriculum and Evaluations

*Folder 5:* Fact Sheets

*Folder 6:* Faculty and Faculty Development

*Folder 7:* Internal Documents

*Folder 8:* Meeting Notes

*Folder 9:* Marketing and Publicity

*Folder 10:* MHESO (MHECB) / NCA

*Folder 11:* MnSCU Documents and Agreements

**Box 2**

*Folder 1:* Other Programs

*Folder 2:* Orientation Information

*Folder 3:* Paraprofessional Standards and Accreditation

*Folder 4:* Program Planning

*Folder 5:* Research Articles and Surveys

*Folder 6:* Task Force Subcommittee on Paraprofessional Accreditation

**Box 3 – Series II: Realia, Subseries 1: Awards**

This subseries consists of oversized plaques bearing the names of teachers of the year for the College of Chiropractic (1989-2013), the College of Acupuncture & Oriental Medicine (2002-2013), and the School of Massage Therapy (2002-2013), and the names of members of the Student Leadership Hall of Fame (2002-2011).

*Location:* MA.BS2.6

**Box 4 – Series II: Realia, Subseries 2: Textiles and Other Realia, 2010s-**

This subseries consists of t-shirts from the annual Service & Appreciation Day, promotional materials, and memorabilia produced and distributed by the Office of Student Affairs.

*Location:* MA.BS4.5

**Finding Aid Description Information**

*Sources used:* Collection materials

*Prepared by:* Monica R. Howell, serials librarian and archivist

*Created:* June 3, 2018

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