

REQUEST VERIFICATION FOR YOUR ENROLLMENT, GRADUATION, OR DEGREE

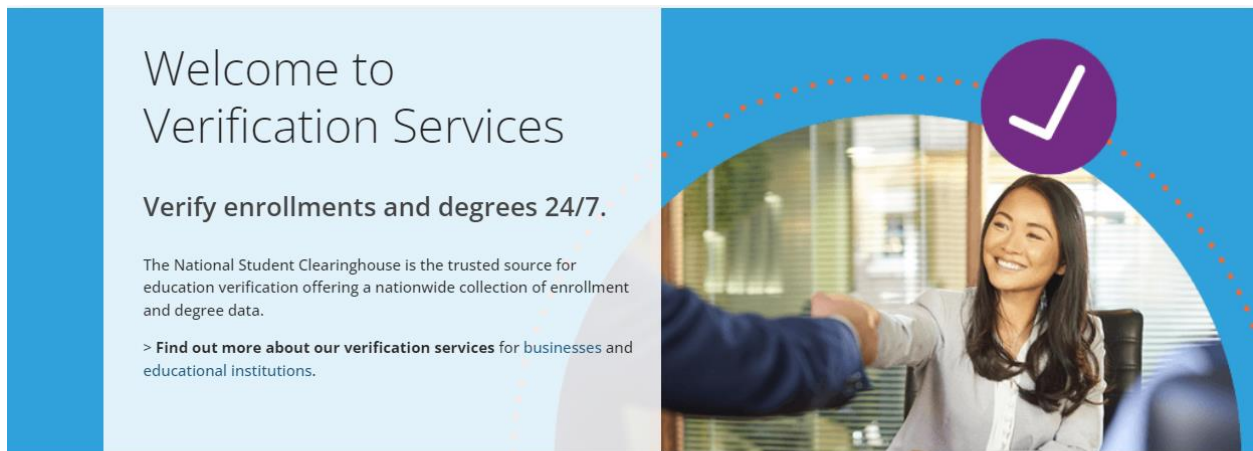
The instructions for requesting verification are divided into the following categories:

- [Verification for a Prospective Employer](#)
- [Verification for a Board](#)
- [Verification of Specific Hours or Coursework](#)
- [Verification Paperwork](#)
- [Verification for a Current Employer or Insurance Company](#)

Please click on the category you are interested in to view the instructions.

VERIFICATION FOR A PROSPECTIVE EMPLOYER

1. Your employer must request this verification through the National Student Clearinghouse.
2. Your employer must go to the following link: [Verify Now - National Student Clearinghouse](#)



Welcome to
Verification Services

Verify enrollments and degrees 24/7.

The National Student Clearinghouse is the trusted source for education verification offering a nationwide collection of enrollment and degree data.

> Find out more about our verification services for businesses and educational institutions.

Need an immediate verification?

- Nationwide coverage of U.S. degrees and attendance records.
- Immediate online verifications
- Integrated Web services option for high-volume requestors
- 24/7 availability

 **VERIFY NOW**

3. On this page, your employer can verify both current enrollment and degrees and attendance.

VERIFICATION FOR A BOARD

1. To verify your education for a board such as **NBCE** or **CCEB**, please email registrar@nwhealth.edu
2. Verification for **NCCAOM** will be done after you have completed your degree. You will follow the instructions below to upload your transcript to NCCAOM:

- **Go to:**
<https://tsorder.studentclearinghouse.org/school/select>
- **Choose School:** **Northwestern Health Sciences University.**
- **Type in your information.**
- **Where to send:** College/University, Ed Org/Appli Service/Scholarships/Pro License, **Employer/Other (Registrar1@nwhealth.edu)**, Myself
- **Processing:** as is/**after degree awarded**/after grades posted
- **Delivery:** **Standard** – mail/**electronic (Registrar1@nwhealth.edu)/express** (**if you choose “RUSH” you will need to pick it up in our office on campus**)
- **Fees**

3. If you need verification for a different board, please email graduation@nwhealth.edu

VERIFICATION OF SPECIFIC HOURS OR COURSEWORK

1. To verify specific hours or coursework, you will need to request a transcript.
2. If you need an unofficial transcript, request it using the following link:

<https://nwhsu.wufoo.com/forms/unofficial-transcript-request/>

3. If you need to request an official transcript, please use the following instructions:

- **Go to:**
<https://tsorder.studentclearinghouse.org/school/select>
- **Choose School:** Northwestern Health Sciences University.
- **Type in your information.**
- **Where to send:** College/University, Ed Org/Appli Service/Scholarships/Pro License, Employer/Other, Myself
- **Processing:** as is/after degree awarded/after grades posted
- **Delivery:** Standard – mail/electronic/express (***if you choose “RUSH” you will need to pick it up in our office on campus***)
- **Fees**

4. Most organizations will need an official transcript to verify your hours or coursework. If you are not certain which to use, and cannot confirm with the recipient, it is recommended to order an official transcript.

VERIFICATION PAPERWORK

1. Verification paperwork includes any form that will need to be signed by an authorized school official to confirm your enrollment, graduation, loan deferment, etc.
2. Any forms that need completion can be emailed to graduation@nwhealth.edu
3. Please allow 3-5 business days for these forms to be completed, as they occasionally require information that must be obtained from different departments.

VERIFICATION FOR A CURRENT EMPLOYER, BANK, OR INSURANCE COMPANY

1. Any requests that fall in this category can typically be satisfied with a formal letter on NWHSU letterhead.
2. If you need one of these verifications, please email graduation@nwhealth.edu including any specifics needed in the letter (ex. Number of credits for the term or GPA)